

## **AGENDA ITEMS**

May 5, 2025

1. Riverside School Board Meeting Minutes – 04/14/25 (Motion #2)
2. List of Extra-Curricular Positions 2025-2026 (Motion #29)
3. Letter of Intent to Resign – Michelle Basalyga, Speech Teacher (Motion #30)

Riverside Minutes  
Regular Meeting

April 14, 2025  
Riverside Administration Office

President Armstrong announced that an Executive Session was held prior to the meeting.

A Regular Meeting of the Riverside School Board was held on the above date in the Riverside Administration Office with President Armstrong presiding and the following members present: Barbara Fedor, Linda Joyce, Laura Kobeski, Brandi Luckasavage, Tara Meredith, and Dan Nenish. Absent: Mary Antoniacchi McHugh and Anthony Mattioli.

Also present was Paul M. Brennan and Raymond C. Rinaldi II.

AUDIENCE QUESTIONS/COMMENTS ON ANY AGENDA ITEMS – None

Motion by Mrs. Meredith, seconded by Mrs. Joyce to approve minutes of 10 March 2025 Regular Meeting and to dispense with the reading and accept as delivered. Roll call vote: All in favor.

Motion by Ms. Kobeski, seconded by Mr. Nenish to approve payrolls of 14 March 2025 of \$428,395.94 and 28 March 2025 of \$440,109.10. Roll call vote: All in favor.

Motion by Mrs. Meredith, seconded by Ms. Kobeski to approve estimated payrolls of 11 April 2025 of \$430,000 and 25 April 2025 of \$432,000. Roll call vote: All in favor.

Motion by Ms. Kobeski, seconded by Mrs. Meredith to approve Treasurer's Report for February 2025 and the un-reconciled ending balances for March 31, 2025. Roll call vote: All in favor.

Motion by Mr. Nenish, seconded by Mrs. Meredith to approve and pay bills when found correct and funds are available. Roll call vote: All in favor.

Motion by Mr. Nenish, seconded by Mrs. Meredith to appoint Marty Graminga as Football Assistant Coach effective the 2025-2026 school year at a stipend established as per the Collective Bargaining Agreement. Roll call vote: All in favor.

Motion by Mr. Nenish, seconded by Mrs. Meredith to appoint James Tucker as Football Assistant Coach effective the 2025-2026 school year at a stipend established as per the Collective Bargaining Agreement. Roll call vote: All in favor.

Motion by Mr. Nenish, seconded by Mrs. Meredith to appoint Mohamed Ganim as Spring Weightlifting Instructor effective the 2024-2025 school year at a stipend to established per the Collective Bargaining Agreement. Roll call vote: All in favor.

Motion by Mr. Nenish, seconded by Mrs. Meredith to appoint Marty Graminga as Spring Weightlifting Instructor effective the 2024-2025 school year at a stipend to established per the Collective Bargaining Agreement. Roll call vote: All in favor.

Motion by Mr. Nenish, seconded by Mrs. Meredith to post for the following positions effective the 2025-2026 school year at stipends established per the Collective Bargaining Agreement: Athletic Director, Boys' Head Basketball Coach, Girls' Head Basketball Coach, and Equipment Manager. Roll call vote: All in favor.

Motion by Mrs. Kobeski, seconded by Mrs. Luckasavage to approve the 2025-2026 School Calendar giving the Superintendent of Schools the authority to make adjustments. Roll call vote: All in favor.

Motion by Mrs. Joyce, seconded by Mrs. Meredick to approve the Extended School Year (ESY) High School and Elementary Programs to be held from June 17, 2025 through July 10, 2025. The programs will be held on Tuesday, Wednesday, and Thursdays from 8:30 a.m. – 12:30 p.m. ESY in-service day will be held on Monday, June 16, 2025, from 9:00 a.m. – 1:00 p.m. Roll call vote: All in favor.

Motion by Mrs. Joyce, seconded by Ms. Kobeski to post for the following Extended School Year (ESY) positions: 2 Elementary Autistic Support Teachers and 4 Aides; 1 Elementary Life Skills Teacher and 2 Aides; 1 High School/Middle School Life Skills/Learning Support Teacher and 2 Aides; and 1 Speech Therapist. Roll call vote: All in favor.

Motion by Mrs. Meredick, seconded by Mrs. Luckasavage to approve the readings of the following Policy Guides: 612 – Purchases Not Budgeted – 3<sup>rd</sup> reading; 613 – Cooperative Purchasing – 3<sup>rd</sup> reading; 615 – Payroll Deductions – 3<sup>rd</sup> reading; 615.1 – Tax Sheltered Annuity Program – 3<sup>rd</sup> reading; 616 – Payment of Bills – 3<sup>rd</sup> reading; 616.1 – Electronic Records/Signatures – 3<sup>rd</sup> reading; 617 – Petty Cash – 3<sup>rd</sup> reading; 618 – Student Activity/Special Purpose Funds – 3<sup>rd</sup> reading; 619 – District Audit – 3<sup>rd</sup> reading; 620 – Fund Balance – 3<sup>rd</sup> reading; 623 – Taxable Fringe Benefits – 3<sup>rd</sup> reading; 626.1 – Travel Reimbursement Federal Programs – 3<sup>rd</sup> reading; 627 – Credit Cards – 3<sup>rd</sup> reading; 706.1 – Disposal of Surplus Property, Equipment,

Supplies & Textbooks – 2<sup>nd</sup> reading; 707 – Use of School Facilities – 2<sup>nd</sup> reading; 800 – Records Management – 2<sup>nd</sup> reading; 822 – Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR)-2<sup>nd</sup> reading; 830.1 – Data Governance – Storage/Security – 2<sup>nd</sup> reading; 123.1 – Concussion Management – 1<sup>st</sup> reading; 123.2 – Sudden Cardiac Arrest Athletics – 1<sup>st</sup> reading. Roll call vote: All in favor.

Motion by Mrs. Joyce, seconded by Ms. Kobeski to approve the Leave Request of Grace Jensen, School Nurse, as outlined in her letter on file in the Superintendent’s Office. Roll call vote: All in favor.

Motion by Mrs. Joyce, seconded by Mrs. Meredick to accept the Letter of Intent to Resign from Andrew Bennie, Elementary Teacher, effective August 31, 2025. Roll call vote: All in favor.

Motion by Mrs. Joyce, seconded by Mrs. Luckasavage to post for Elementary Teachers effective the 2025-2026 school year. Roll call vote: All in favor.

Motion by Ms. Kobeski, seconded by Mrs. Meredick to approve the following Use of Facilities Request(s): SCHOOL SPONSORED: Life Skills - Riverside High School Gym – Life Skills Prom – May 2, 2025 – 10:30 a.m. – 12:30 p.m.\*; Vikings Helping Vikings - Football Stadium/Field House – Annual VHV Summer Festival – May 31, 2025; Set Up – May 30, 2025\*; CSBBH - CSBBH Summer Work Schedule & Summer Program – Riverside Elementary East – Multi-Purpose Room/Library/Playground – June 23, 2025 – August 14, 2025 – 9:00 a.m. – 12:00 p.m.\*. Use is contingent upon adherence to the Use of Facilities Policy. \*The School Board recognizes that this is a school-sponsored event. Roll call vote: All in favor.

Motion by Mr. Nenish, seconded by Mrs. Meredith to enter into a contingent co-op wrestling agreement with West Scranton High School. This motion is pending Superintendent and Solicitor review. Roll call vote: All in favor.

Motion by Mrs. Meredith, seconded by Mr. Nenish to enter into a contingent trading of facilities agreement with Riverfront Sports. This motion is pending Superintendent and Solicitor review. Roll call vote: All in favor.

Motion by Mr. Nenish, seconded by Mrs. Meredith to enter into a contingent co-op girls' soccer agreement with Old Forge High School. This motion is pending Superintendent and Solicitor review. Roll call vote: All in favor.

Motion by Mrs. Meredith, seconded by Mrs. Joyce to allow the Riverside Band and Marching Units to participate in the Taylor Memorial Day Parade on May 26, 2025. Roll call vote: All in favor.

Motion by Mrs. Meredith, seconded by Ms. Kobeski to allow the Riverside Band to participate in the Scranton Armed Forces Day Parade on May 17, 2025. Roll call vote: All in favor.

Motion by Mr. Nenish, seconded by Ms. Kobeski to authorize Atty. Raymond C. Rinaldi, II to sign the attached stipulation for settlement filed to Lackawanna County Case number 4264 CV 2022. Roll call vote: All in favor.

Motion by Mrs. Joyce, seconded by Mrs. Meredick to post for Special Education Teachers effective the 2025-2026 school year. Roll call vote: All in favor.

Motion by Mrs. Joyce, seconded by Mrs. Meredick to post for a School Speech and Language Pathologist effective the 2025-2026 school year. Roll call vote: All in favor.

Solicitor's Report - None

Academic Affairs Committee – Mrs. Joyce reported that the schools are getting ready for state testing. She reported that 29 Kindergarten students are registered for the upcoming school year.

NEIU 19 – Mrs. Joyce reported that the IU recently held a Skills in Scranton Workforce Summit.

Athletic Committee – Mr. Nenish reported on the successful spring sports season so far.

Board Policy Committee – None

Facilities Committee – Mrs. Fedor reported on completed and on-going projects. Thomas Fontaine is the Metz employee of the month.

Finance Committee - None

Student Activities & Communications – Mrs. Meredick reported that the students on the Italy/Spain trip will be home tomorrow. She also reported on our new website for the upcoming school year.

Superintendent's Report – Mr. Brennan stated that May will be busy with elementary school trips and senior class activities. He stated that the spring play and East science fair were a huge success. He thanked Andrew Bennie on his service to the District. He stated that the junior and senior halls were recently empty due to the trip to Europe and students participating in the FLBA events. He reported on Nico Antoniacchi being name Player of the Year and Jerry Rose being name All Regional.

OLD BUSINESS - None

OPEN – Mallory Brunetti, high school teacher, thanked Mrs. Trescavage and Mrs. Yngelmo on their work with the RHS Fairy Godmothers Boutique.

Motion by Mrs. Meredith, seconded by Ms. Kobeski to adjourn. Roll call vote: All in favor.

## POSITION

ART CLUB ADVISOR  
AV CLUB ADVISOR  
BOOK CLUB ADVISOR  
COMMUNITY SERVICE/KEY CLUB ADVISOR  
DRAMA CLUB ADVISOR  
e-SPORTS CLUB ADVISOR  
ELEMENTARY AFTER-SCHOOL DETENTION MONITOR  
FRESHMAN CLASS ADVISOR  
FUTURE BUSINESS LEADERS OF AMERICA  
HONOR SOCIETY ADVISOR  
JUNIOR CLASS ADVISOR  
JUNIOR CLASS ADVISOR  
MASS MEDIA ADVISOR  
PUBLIC RELATIONS - ELEMENTARY  
POWER LIFTING CLUB ADVISOR  
SCHOLASTIC COMPETITION ADVISOR  
STEM CLUB ADVISOR  
SENIOR CLASS ADVISOR  
SENIOR CLASS ADVISOR  
SKI CLUB ADVISOR  
SOPHOMORE CLASS ADVISOR  
SPRING PLAY ADVISOR  
SPRING PLAY ADVISOR  
SPRING PLAY ADVISOR  
STUDENT COUNCIL ADVISOR - EAST  
STUDENT COUNCIL ADVISOR - HS  
STUDENT COUNCIL ADVISOR - WEST  
VIKING NATIONAL CLUB ADVISOR  
WORLD LANGUAGES CLUB  
YEARBOOK ADVISOR  
DEPARTMENT CHAIR - GUIDANCE  
DEPARTMENT CHAIR - HEALTH & FINE ARTS  
DEPARTMENT CHAIR - LANGUAGE ARTS  
DEPARTMENT CHAIR - MATHEMATICS  
DEPARTMENT CHAIR - SCIENCE  
DEPARTMENT CHAIR - SOCIAL STUDIES

## Reba Destefano

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**From:** Michelle Basalyga  
**Sent:** Monday, April 21, 2025 8:10 PM  
**To:** Paul Brennan  
**Cc:** Kristin Samsell; David Walsh; Reba Destefano; Michele Cantarella; Heather Mahon; Central Office  
**Subject:** Retirement

Dear Mr Brennan,

After 25 years of service, I am writing to formally announce my retirement from my role as a Speech Pathologist with the Riverside School District, effective August 31, 2025.

This decision did not come lightly and it follows a great deal of reflection. I remain proud of the work I have done and the positive impact I've had on the students and families I have served. Supporting students in finding their voices has been both a privilege and a passion, and that purpose is what sustained me through even the most difficult moments.

As I prepare to close this chapter, I take with me the successes, the hard-earned lessons, and the many memories of meaningful progress made with students who needed support the most. I would like to express my gratitude to the administration, faculty and staff for their support and collaboration over the years.

Thank you for the opportunity to serve this community for the past 25 years.

With best regards,  
Michelle Basalyga

Sent from my iPad